

PATENT AND TRADEMARK OFFICE FEDERAL CREDIT UNION

ANNUAL MEETING ANNOUNCEMENT

April 24, 2019

12-2 pm

RANDOLPH CONFERENCE CENTER, 1ST FLOOR (1D04/1D14),

401 Dulany Street, Alexandria, VA 22314

THE PATENT AND TRADEMARK OFFICE FEDERAL CREDIT UNION IS CURRENTLY ACCEPTING APPLICATIONS FOR NOMINATIONS TO THE BOARD OF DIRECTORS

TWO (2) Board of Directors Positions Will Need to Be Filled

The Board of Directors consists of a group of volunteers who represent the membership of the Credit Union. Anyone agreeing to serve in this capacity will assist in setting forth and enforcing policy, rules and regulations for the maintenance of the Credit Union.

TO SERVE ON THE BOARD A NOMINEE MUST

1. **Be a member in good standing (i.e., has not caused the Credit Union a loss, be subject to character check).**
2. **Be willing to abide by the rules, bylaws and regulations set forth.**
3. **Be available to serve a three-year term.**
4. **Be available for training.**
5. **Be able to devote up to 8 hours per bi-week to participating in Board business.**
6. **Be able to attend regularly scheduled Board meetings.**

If interested, each nominee must submit a brief statement of qualifications and biographical data in type written form, no more than one page double spaced, by close of business **Friday, March 15, 2019**. The [Nomination Form](#) must also be completed and submitted. **The nomination form must be filed with MichelePeyton@msn.com.**

Photographs will be accepted (square shaped preferred). Nominees should email the biography and photo to Rita.Harrell@ptofcu.org by Thursday, March 28, 2019.

All nominees may make an oral statement regarding their qualifications at the Annual Meeting which will be held on **April 24, 2019**. The meeting will be held from **12 Noon until 2:00 PM**, at 401 Dulany Street, RANDOLPH CONFERENCE CENTER, 1ST FLOOR (1D04/1D14), Alexandria, VA 22314.

(Light refreshments will be served till 12:30 PM).

*Nominations **will not be** accepted from the floor at the Annual Meeting.

*Nominations **will not be** accepted after **Friday, March 15, 2019**.

NOTE: All nominations must be filed with MichelePeyton@msn.com of the Nominating Committee or with any staff member of the Credit Union.

MEMBERS OF THE NOMINATING COMMITTEE

Raymond Covington

Raycov@yahoo.com

(703) 785-3861

Michele Peyton

Michelepeyton@msn.com

(202) 445-8707

ADDITIONAL FORMS

Nomination Form

Voting & Election Notice